



# VILLAGE OF PLEASANTVILLE \* BUILDING DEPARTMENT

80 WHEELER AVENUE \* PLEASANTVILLE, NY 10570  
PHONE (914) 769-1926 \* FAX (914) 769-5519  
[WWW.PLEASANTVILLE-NY.GOV](http://WWW.PLEASANTVILLE-NY.GOV)

## PETITION TO ARCHITECTURAL REVIEW BOARD

**NOTE:** SIX (6) COPIES OF ALL PERTINENT INFORMATION MUST BE SUBMITTED WITH PETITION A MINIMUM TEN (10) DAYS IN ADVANCE OF SCHEDULED ARB MEETING DATE

\* SEE ATTACHED SUBMISSION REQUIREMENTS FOR ADDITIONAL INFORMATION \*

**SECTION I** – PROJECT ADDRESS: \_\_\_\_\_

**SECTION II** – CONTACT INFORMATION: (PLEASE PRINT CLEARLY. ALL INFORMATION MUST BE CURRENT)

APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

TENANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**SECTION III** – TYPE OF APPLICATION     BUILDING REVIEW     SIGN REVIEW

SUBMITTED INFORMATION (CHECK ALL THAT APPLY)

- FLOOR PLANS     SITE PLAN     EXISTING RENDERING / PHOTOS     SCALED DETAILED ELEVATIONS
- PROPOSED RENDERINGS / PHOTOS     MATERIALS     SAMPLES     COLOR SWATCHES     PLANTINGS
- LIGHTING FIXTURES     OTHER PERTINENT INFORMATION

**SECTION IV** – LANDLORD / BUILDING OWNER'S CONSENT

NOTE: WRITTEN CONSENT REQUIRED; APPLICATION WILL NOT BE ACCEPTED WITHOUT IT. NO EXCEPTIONS

OWNER'S NAME: \_\_\_\_\_

OWNER'S SIGNATURE: \_\_\_\_\_

**SECTION V** – PERMIT FEES: \$75 APPLICATION FEE

# VILLAGE OF PLEASANTVILLE \* BUILDING DEPARTMENT

## SECTION VI – CONTACT INFORMATION: (PLEASE PRINT CLEARLY. ALL INFORMATION MUST BE CURRENT)

ARCHITECT/ENG: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

DESIGNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ELECTRICIAN: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

## SECTION VII – APPLICANT CERTIFICATION

I HEREBY CERTIFY THAT I HAVE READ THE INSTRUCTIONS & EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE & CORRECT. ALL PROVISIONS OF LAWS & ORDINANCES COVERING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR LAND USE OR THE PERFORMANCE OF CONSTRUCTION.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### OFFICE USE ONLY – DO NOT WRITE BELOW THIS LINE

ZONE: \_\_\_\_\_ SECTION: \_\_\_\_\_ BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_

#### ADDITIONAL BOARD / DEPT. APPROVALS REQUIRED:

ZONING     PLANNING     DPW / ENGINEERING     WCDOH     WETLANDS     FLOOD DEV

#### BUILDING DEPARTMENT CHECKLIST:

APP FEE \_\_\_\_\_     REQUIRED DOCUMENTS     SIX (6) SETS OF DOCS & PERTINENT INFO

CHECK #: \_\_\_\_\_     CASH

NAME ON CHECK: \_\_\_\_\_

BLDG. INSPECTOR SIGN OFF: \_\_\_\_\_ DATE: \_\_\_\_\_

#### ARB MEETING RESULTS:

APPROVED AS SUBMITTED     APPROVED AS NOTED     DENIED

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### MEMBERS IN ATTENDANCE:: (CHECK BOX & NOTE INITIALS)

CHAIRMAN \_\_\_\_\_     MEMBER # 1 \_\_\_\_\_     MEMBER # 2 \_\_\_\_\_     MEMBER # 3 \_\_\_\_\_     MEMBER # 4 \_\_\_\_\_